**CITY COUNCIL MEETING**

**IN PERSON AND VIA ZOOM**

**TUESDAY, DECEMBER 7, 2021 – 7:00 PM**

**CITY HALL – SECOND FLOOR**

1. **CALL MEETING TO ORDER**

President Scherer called the meeting to order at 7:00 pm.

1. **ROLL CALL**

Present: Cm. Becker, Cm. Hartwick, Cm. Housley, Cm. Johnson and President Scherer. Also present: City Manager, City Clerk/Treasurer, City Attorney, City Engineer, Public Works Superintendent, Wastewater Supervisor, Water Supervisor and Parks and Recreation Youth Director.

1. **PUBLIC HEARINGS – NONE**
2. **PUBLIC COMMENT - NONE**
3. **CONSENT AGENDA:**
4. *Review and possible action relating to the minutes of the November 16, 2021 regular City Council meeting (Ebbert)*
5. *Review and possible action relating to the minutes of the November 17, 2021 Sex Offender Residency Board meeting (Ebbert)*
6. *Review and possible action relating to the minutes of the November 23, 2021 Plan Commission meeting (Ebbert)*
7. *Review and possible action relating to the minutes of the November 23, 2021 Finance Committee meeting (Ebbert)*
8. *Review and possible action relating to a Special Event: Rotary Lights at Train Depot Pavilion (Ebbert)*

Cm. Becker moved, seconded by Cm. Johnson to approve the Consent Agenda as listed, items 5.a. through 5.e. Motion carried.

1. **PETITIONS, REQUESTS, AND COMMUNICATIONS:**
2. *Review and Possible action relating to a request from the Driftskipper Snowmobile Club to mark a trail in the Klement Business Park (Selle)*

Engineer Selle reviewed the annual request. No concerns or comments were provided by Staff.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the request from the Driftskipper Snowmobile Club to mark a trail in the Klement Business Park. Motion carried.

1. **RESOLUTIONS AND ORDINANCES:**
2. *First Reading of an Ordinance to repeal and recreate Section 98-76 of the City of Fort Atkinson Municipal Code relating to Private Well Abandonment and Well Operation Permit Ordinance (Hayden)*

Water Supervisor Hayden presented the ordinance that addresses private wells once out of compliance. The ordinance clarifies how to get a well permit and appropriate abandonment procedures.

Cm. Johnson moved, seconded by Cm. Becker to direct the City Manager to prepare this Ordinance for a second reading at the meeting on December 21, 2021. Motion carried.

1. **REPORTS OF OFFICERS, BOARDS, AND COMMITTEES:**
2. *City Manager’s Report (LeMire)*

No action required.

1. *Report to the City Council on City’s Snow and Ice Control Policy (Williamson)*

No action required.

1. **UNFINISHED BUSINESS:**
2. *Review and possible action relating to a State/Municipal Financial Agreement for a State-Let Highway Project for roadwork on Whitewater Avenue from Madison Avenue to County Highway M (Selle)*

Engineer Selle reviewed the agreement for the roadwork. Cm. Becker inquired on the real estate acquisition. Selle confirmed the number provided was a very high estimate. Temporary right of way easements would be necessary during the construction for property owners along the area. The State will fund the costs associated with the easements and any land acquisitions.

Cm. Housley moved, seconded by Cm. Johnson to approve the State/Municipal Financial Agreement for a State-Let Highway Project for roadwork on Whitewater Avenue from Madison Avenue to County Highway M, with a local match of $60,800 to be funded through the Transportation Fund in 2023. Motion carried.

1. *Review and possible action relating to a State/Municipal Financial Agreement for the Robert Street Bridge Project (Selle)*

Engineer Selle stated the cost of this project has escalated due to the urgency of the repairs. The project is anticipated May – September 2022.

Cm. Hartwick moved, seconded by Cm. Becker to approve the State/Municipal Financial Agreement for the Robert Street Bridget Project, with a local match of $116,265 to be funded through the Transportation Fund and proceeds from borrowing in 2022. Motion carried.

1. **NEW BUSINESS:**
2. *Review and possible action relating to the Appointment of Election Inspectors for the 2022-2023 Election Cycle (Ebbert)*

Cm. Becker moved, seconded by Cm. Hartwick to approve the appointment of election inspectors for the 2022-2023 election cycle. Motion carried.

1. *Review and possible action relating to a request for 2022 Capital Outlay Purchase of F350 Truck and Plow at a cost of $46,040 for the Parks and Recreation Department (Ketterman)*

Director Ketterman reviewed the need for a heavier duty truck to move snow in parking lots and various areas in the city. This is a 2022 purchase with expected delivery date of April 2022.

Cm. Hartwick moved, seconded by Cm. Johnson to approve a request for 2022 Capital Outlay Purchase of F350 Truck and Plow at a total cost of $46,040 for the Parks and Recreation Department. Motion carried.

1. *Review and possible action relating to hiring Fisher Brothers to Resurface and Repaint the Waterslide at the Aquatic Center for $28,250, funded through the 2022 CIP (Ketterman)*

Director Ketterman reviewed the price available to lock in and schedule for 2022. The slide has chips that are visible and continue to expand in size. It was recommended to resurface and repaint the entire slide. This is a three year warranty.

Cm. Becker moved, seconded by Cm. Johnson to approve a request to hire Fisher Brothers to Resurface and Repaint the Waterslide at the Aquatic Center for $28,250 funded through the 2022 CIP. Motion carried.

1. *Review and possible action relating to the Grit Conveyor Replacement, from Utility Replacement Funds, at a cost not to exceed $48,020 (Christensen)*

Wastewater Supervisor Christensen stated this is being bumped to 2022 due to the condition of the equipment. It was originally scheduled for 2024 in the CIP.

Cm. Housley moved, seconded by Cm. Becker to approve the request to replace the Grit Conveyor from Staab Construction Company for the cost of $42,700 and purchase of the replacement conveyer auger from Reinke & Schomann at the cost of $5,320 at the Wastewater Utility at a total cost not to exceed $48,020, to be funded through the Wastewater Utility (Fund 2) Equipment Replacement Account. Motion carried.

1. *Review and possible action relating to Consulting Contract for Stormwater Services with Water Resource Associates at a cost not to exceed $4,320 (Selle)*

Engineer Selle presented the contract with Tim Whittaker to assist with stormwater management and reporting.

Cm. Becker moved, seconded by Cm. Johnson to approve the consulting contract for Stormwater Services with Water Resource Associates at a cost not to exceed $4,320, to be funded through the Stormwater Utility (Fund 10). Motion carried

1. *Review and possible action relating to a one-lot extraterritorial Certified Survey Map for a property located on Arbor Road in the Town of Koshkonong for Karen Perdue (CSM-2021-11) (Selle)*

Cm. Hartwick moved, seconded by Cm. Johnson to approve the Certified Survey map for a property located on Arbor Road in the Town of Koshkonong for Karen Perdue. Motion carried.

1. *Review and possible action relating to a one-lot extraterritorial Certified Survey Map for a property located on Banker Road in the Town of Jefferson for Joy and Tom Lavake (CSM-2021-12) (Selle*)

Cm. Becker moved, seconded by Cm. Johnson to approve the Certified Survey map for a property located on Banker Road in the Town of Jefferson for Joy and Tom Lavake. Motion carried.

1. **MISCELLANEOUS – NONE**
2. **CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS:**
3. *Review and possible action relating to the Verified Claims presented by the Director of Finance and authorization of payment (Ebbert)*

Cm. Hartwick moved, seconded by Cm. Becker to approve the list of verified claims and authorize payment. Motion carried.

1. **ADJOURNMENT**

Cm. Becker moved, seconded by Cm. Johnson to adjourn. Meeting adjourned at 8:01 pm.

Respectfully submitted,

Michelle Ebbert

City Clerk/Treasurer